T3 expo®
Save money. Grow your event.

Fintech Meetup
February 22-24, 2027
Venetian Convention & Expo Center
Las Vegas, NV

FAQs

Q What should I do when I arrive at the exhibit hall?

A When you arrive at the exhibit hall, go to your booth space to check that your freight has been delivered, your ordered services have been completed, and any larger items ordered have been delivered. Smaller items (chairs, wastebaskets, etc) will be delivered closer to the event opening, and may not be in your booth when you arrive. Verify the piece counts of your shipment(s) against your shipping information and check over the condition of the shipments you have received. Confirm services ordered (electrical, internet, etc) have been installed. If you ordered labor, go to the T3 Labor Desk at the time you scheduled in your labor order to check-in and let the staff there know that you are ready to pick up laborers. If you ordered carpet (and pad/visqueen) from T3 Expo, check your booth to make sure it has been installed. If anything is missing, please visit the Exhibitor Service Center.

Q What should I bring with me to show site?

A Bring copies of any orders placed for booth items and services for the event, as well as of all of your shipping paperwork for your inbound shipment (copies of what you have shipped, how it was shipped, carrier contact information, and any tracking numbers). Bring information on your intended out-bound shipping: your carrier's information, shipping address(es), and any order documentation required by your carrier, receiver, and your company. If you are shipping out to an international address, bring anything recommended by your international shipment broker.

Q What is Material Handling?

A Material Handling, sometimes referred to as "drayage", is the moving and handling of your freight once it leaves your carrier. This service includes receiving at the advance warehouse, bringing the freight from the advance warehouse to show site. On-site it also includes moving the freight into your booth from the dock, storing empty crates, returning empty crates, and loading the freight onto the selected carrier at the end of the event. Due to Union regulations and logistics concerns, Material Handling is mandatory. Pricing can be found in the Exhibitor Services Kit.

Q Can I carry my own booth materials into the exhibit hall?

A Items easily hand-carried by one person in one trip, without assistance, and without handling equipment, may be brought into the exhibit hall. Please see the Material Handling and Union Guidelines pages of your Exhibitor Services Kit for details regarding these restrictions.

Q When will my items that were shipped in advance to the warehouse arrive in my booth?

A Items shipped to the advance warehouse prior to the advance receiving deadline should be in your booth on the first day of move-in for your assigned area. Check your Exhibitor Services Kit for specific installation dates and times. If any items shipped to the advance warehouse are not in your booth by the first day of move-in for your assigned area, bring your shipping paperwork (copies of what you have shipped, how it was shipped, and any tracking numbers) to the T3 Exhibitor Service Center. You may also call the T3 Exhibitor Service Center.

Q When will my carpet and furnishings arrive in my booth?

A If you ordered carpet/pad/visqueen through T3 Expo, it should be in your booth on the first day of move-in for your assigned area. T3 furnishings will arrive according to the shows furnishings delivery schedule. This schedule will be posted at the T3 Exhibitor Service Center, as well as other locations throughout the hall. Smaller items, such as wastebaskets and chairs, are typically delivered close to the show opening.

FAQs (continued)

Q Do I need to check in to pick up the labor I ordered or will they come to the booth automatically?

A You must check in at the T3 Service Desk to pick up your laborers at the time labor was scheduled.

Q What do I do with my empty cases and cartons after I have unpacked my shipment?

A If your items were shipped to the advance warehouse or directly to the show, storage of your empty containers is included in the material handling service. You will need to go to the T3 Exhibitor Service Desk to get your Empty Stickers. Each empty container should have at least one empty sticker on it with your company name and booth number. These containers are picked up throughout move-in, as they are labeled. PLEASE NOTE: Empty containers are stored off-site during the show and are NOT accessible once they go into storage.

Q What if I will need to access my shipping containers during the event or have too many promotional items to keep in my booth?

A Accessible Storage is a service that is offered to exhibitors needing access to stored items. Check in your Exhibitor Service Kit for associated pricing and procedures.

Q What questions can they answer for me at the on-site T3 Exhibitor Service Desk?

A The T3 Service Desk staff are there to help you with any question or situation that may come up. If we are not able to help, we will put you in touch with the proper person to help.

Q What is a Material Handling Form and do I have to fill one out?

A Every exhibitor with an outbound shipment will need to complete a Material Handling Form. A Material Handling Form (MHF) is needed to notify T3 that your shipment is ready to be picked up, and allows T3 to release it to your chosen carrier. The MHF also communicates to T3 where you want your shipment to go in the instance that your carrier is unable to complete their pick up of the freight for any reason. Be sure to fill out one MHF for each shipping destination you have.

Q Will the carrier that shipped my items before the event automatically pick them up?

A No, your carrier will not automatically pick up your freight. You MUST contact your carrier to arrange for the shipment of your booth properties to their next destination. T3 Shipping will be available on-site if you haven't made prior arrangements or prefer to use the official show carrier. Regardless of your carrier, a Material Handling Form will need to be completed for every outbound shipment.

Q When the show closes, do I need to break down my booth immediately?

A All exhibitors and sponsors have designated times when they must have their booth and event items out of their booth space. This timing information can be found in your Exhibitor Services Kit. It is suggested that breakdown begins immediately following the close of the event to ensure your freight is packed and labeled with a Material Handling Form turned into the service desk by the allotted time. Please do not leave any valuables in your booth. Leaving items unattended may lead to the loss of an item.

Q What do I do with T3 items at the close of the event?

A If you have a Turnkey Booth or any other T3 provided items, such as carpet or furnishings, these will be picked-up by T3 at the close of the event. You do not need to do anything to initiate this breakdown or pick-up.

FAQs (continued)

Q Am I allowed to bring my own tabletop monitor/wall mounted monitor?
A No, exhibitors are not allowed to bring in their own A/V equipment.

Q Can I use my own furnishings?
A No, exhibitors may not bring furnishings to your booth.

Q Is there a Marshaling Yard? What is the function of a Marshaling Yard and do I have to use it?
A Yes, Fintech Meetup will utilize a Marshalling Yard (see the Exhibitor Services Kit for additional information). The Marshaling Yard is where all carriers need to check-in to deliver or to pick-up freight. The carrier will wait in the yard until a dock space is available to unload. During move-in, carriers are moved to the dock on a first come/first serve basis. During the move-out of the event, the carrier will need to check in before the carrier check-in cut-off time that you will find noted on the exhibitor schedule in your Exhibitor Services Kit. Carriers picking up freight will need to wait until all shipments that they are retrieving from the event are ready to be loaded.

Q Are there any limitations on what I can give away in my booth?
A Fintech Meetup must review and approve all materials distributed from your booth.

Q Are there any limitations on how my booth is built?
A All booths must adhere to Fintech Meetup 2027 Exhibitor Display Rules and Regulations. Click here to view these guidelines; please review them and plan accordingly.

Q Can I set up my own booth?
A Any booth requiring hand tools will need to be set up using Union labor. Specific Labor Guidelines can be found in your Exhibitor Services Kit. If your booth structure does not require hand tools and can be set in less than one hour, a direct employee of your company may set it up. You do not need to have labor set out your promotional materials and small items.