FINTECH*Meetup*
A Hyve Event

Fintech Meetup
2027 Exhibitor Services Kit

February 22-24, 2027
Venetian Convention & Expo Center Las Vegas, NV

Welcome

Dear Fintech Meetup 2027 Sponsor,

T3 Expo is proud to have been selected as the official service contractor for Fintech Meetup 2027. This document contains information and order forms for many of the services that we offer. Please take a few minutes to review and read this material carefully. Our goal is to help make your participation at this event a success. We recommend placing your orders as soon as possible in order to take advantage of the advance order discounts.

Our T3 Expo Customer Service department is ready to assist you with all your exhibiting needs. For questions or support, contact us between 9:00 am – 5:00 pm EST, by emailing help@t3expo.com or call +1.888.698.3397. Please allow up to 24 business hours for a response.

Thank you for your business,
From all of us at T3 Expo

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Fintech Meetup
February 22-24, 2027
Venetian Convention & Expo Center
Las Vegas, NV

Use our INTERACTIVE TABLE OF CONTENTS for EASY NAVIGATION

Table of Contents

T3 EXPO INFORMATION
Show Information 5
Important Dates & Deadlines Checklist 6
Preshow Checklist 7
On-site Checklist 8

SHOW MANAGEMENT PACKAGES
Drape Booth Packages 10
Meeting Pod 11
Startup Kiosk 12
10' x 10' Turnkey 13
10' x 20' Turnkey 14

T3 SERVICE INFORMATION & FORMS
10' x 10' Presta™ Rental Exhibit Package 16
10' x 20' Presta™ Rental Exhibit Package 17
Print Production Artwork Requirements 18
Carpet Options 19
Carpet & Padding Order Form 20
Vinyl Flooring Order Form 21
Furniture – Standard Chairs 22
Accessories / Pipe & Drape 23
Furniture / Accessories / Pipe & Drape Order Form 24
Display Tables & Counters 25
Display Tables & Counters Order Form 26
Display Labor & Forklift Order Form 27
Accessible Storage Order Form 28
AFR Furniture Rental Catalog & Order Forms 29
CORT Tradeshow Furniture Catalog & Order Forms 30

SHIPPING INFORMATION
Material Handling 32
Shipping Addresses 33
Advance Shipment Labels 34
Direct Shipment Labels 35
Hanging Sign Advance Shipment Labels 36
Marshalling Yard Information 37
Airways Freight Shipping Form 38

ADDITIONAL INFORMATION & FORMS
Key Contacts 40
Payment Information 41
Notification Of Intent To Use EAC 42
Third Party Authorization 43
United States Fire Department Regulations 44
Las Vegas, NV Labor Guidelines 45

T3 EXPO INFORMATION

Show Information

Location

Venetian Convention & Expo Center
201 Sands Avenue
Las Vegas, NV 89169

Exhibit Hall

Hall C/D

The booth space is concrete and floor covering is required by show management. Please order in this kit or at order.t3expo.com.

Exhibitor Move-In

Saturday, February 20	12:00 pm – 8:00 pm l 400 sq ft + EAC Builds Only
	2:00 pm – 8:00 pm l 200 sq ft + Space Only
Sunday, February 21	9:00 am – 6:00 pm l Exhibitor Access: 100 sq ft + Space Only and Meeting Rooms
	12:00 pm – 6:00 pm l Turnkey Packages Access: Turnkey Booths, Startup Kiosk, and Meeting Pods
	3:00 pm l Inspection Deadline: All construction must be complete and exhibits set

Expo Hours

Monday, February 22	9:00 am – 6:00 pm
Tuesday, February 23	9:00 am – 6:00 pm
Wednesday, February 24	9:00 am – 2:00 pm

Dismantle and Move Out

Wednesday, February 24	2:30 pm – 7:00 pm l Space Only Builds until 7:00 pm
	2:30 pm – 4:30 pm l Turnkey Packages and Meeting Room Move Out: Turnkey Booths, Startup Kiosk, Meeting Pods, and Meeting Rooms MUST be cleared by 4:30 pm
Thursday, February 25	8:00 am – 12:00 pm l 400 sq ft + EAC Builds Only

Carrier Check-in

Wednesday, February 24	No earlier than 1:00 pm
Thursday, February 25	By 12:00 pm

PLEASE NOTE: Hours are subject to change.

Important Dates & Deadlines Checklist

- ☐ Friday, January 8, 2027 ..... Submit Exhibitor/EAC Insurance (required of ALL Exhibitors and Private Meeting Rooms)
- ☐ Friday, January 8, 2027 ..... Submit Permission to Exhibit (required of all Space Only exhibits and Private Meeting Rooms if hiring an EAC/Decorator to outfit the room)
- ☐ Friday, January 15, 2027 ..... Turnkey Booth, Meeting Pod and Startup Kiosk Order Deadline
- ☐ Friday, January 15, 2027 ..... Logos for Meeting Pods and Startup Kiosks due through the Sponsor Onboarding Form
- ☐ Friday, January 15, 2027 ..... Exhibit Package Order Deadline
- ☐ Tuesday, January 19, 2027 ..... Receiving at Advance Warehouse Begins
- ☐ Friday, January 22, 2027 ..... Artwork Submission Deadline
- ☐ Friday, January 22, 2027 ..... Turnkey Booth Artwork Submission Deadline
- ☐ Friday, January 22, 2027 ..... Exhibitor Appointed Contractor Form Deadline
- ☐ Monday, January 25, 2027 ..... Venetian Services Advanced Discount Deadline
- ☐ Friday, January 29, 2027 ..... Artwork Approval Deadline
- ☐ Friday, January 29, 2027 ..... Turnkey Booth Artwork Approval Deadline
- ☐ Friday, January 29, 2027 ..... T3 Service Orders Advance Discount Deadline
- ☐ Friday, January 29, 2027 ..... Custom Furniture Advance Discount Deadline
- ☐ Friday, February 12, 2027..... Last Day for Advance Shipments to Arrive without Surcharges
- ☐ Saturday, February 20, 2027 ..... Direct Shipments to Show Site May Begin Arriving After 12:00 pm
- ☐ Sunday, February 21, 2027 ..... INSPECTION DEADLINE, all exhibits must be constructed and set by 3:00 pm
- ☐ Wednesday, February 24 2027 ..... All Carriers Must Check In No Earlier than 1:00 pm
- ☐ Thursday, February 25, 2027 ..... All Carriers Must Check In by 12:00 pm

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Preshow Checklist

- ☐ **Review Fintech Meetup Exhibitor Display Rules and Regulations**
- ☐ **Submit Exhibitor/EAC Insurance** (all exhibitors and private meeting rooms) **and Submit Permission to Exhibit** (if applicable)
- ☐ **Please click here to view T3 Terms and Conditions**
- ☐ **Review this entire Service Kit** (PLEASE NOTE: Payment is required with all orders)
- ☐ **Arrange in-bound freight/Material Handling**

  If you or any other vendor are shipping materials to your booth, be sure to choose **Advance** or **Direct Shipping**:

  Advance Shipping:
  - If you ship to the Advance Warehouse, your freight will be guaranteed to be in your booth for the first day of set up.
  - Be sure to look at the Late to Warehouse date. Freight being received after the date will incur a surcharge.
  - The Advance Warehouse is not able to accept loose unpackaged pieces. Shipping crates, fibers, cartons, hanging signs, carpet, padding and pallets are acceptable. Due to circumstances of timing or facility availability beyond the control of T3 Expo, this may result in an overtime surcharge: please refer to the Material Handling form.

  Direct Shipping:
  - If you ship direct to show site, note the dates that shipments can be received. Shipments arriving before these dates may be refused.
  - PLEASE NOTE: Any freight arriving on a Saturday, Sunday or before 8:00 am and after 4:30 pm Monday – Friday or observed local union holidays will incur an overtime surcharge.
  - Check the show timing to gauge which shipping option meets your scheduling parameters and make note of handling surcharges (overtime, off target, late/early to warehouse etc.).
  - Fill out the Material Handling form in the Service Kit to estimate your costs and submit it with your payment.
  - Label your freight correctly with your company name, booth number, event/show name and address listed in the Service Kit. Shipping label forms are provided in the Service Kit.
  - Bring all copies of shipping documents with tracking numbers to show site.
- ☐ **Order rigging from Encore for all hanging signs and any structures above 15'11"**
- ☐ **Order rental booth structure and/or option, if applicable**
  - Please choose the appropriate option and/or configuration of your booth structure.
- ☐ **Order graphics/signage and submit artwork, if applicable**
  - See the Print Production Artwork Requirements page in this Service Kit for format information and submission details.
- ☐ **Order booth furnishings/accessories, if applicable**
  - There are forms in this Service Kit with many options to enhance the look of your exhibit. Discount price deadlines are noted on the forms.
- ☐ **Order T3 installation & dismantle labor, and / or submit EAC forms with proof of insurance**
  - Venues have different union regulations; please review the Labor Guidelines page to determine if hiring labor to set-up / tear down your exhibit properties is needed.
  - If using a firm other than the official service contractor, a Notification of Intent to Use EAC form and proof of insurance must be submitted at least (30) days prior to the first day of exhibitor move-in. Without these documents, your EAC will not be allowed to set any exhibits.
- ☐ **Order additional/ancillary services, if applicable**
  - There may be forms in this Service Kit for other services such as; accessible storage, sign hanging, custom furnishings, electricity, internet, audio visual, lead retrieval, cleaning, floral or catering.
  - Some of these services are provided by vendors other than T3 Expo; be sure to submit forms and payments to the proper vendors. Please make note of ordering discount deadlines.
- ☐ **Submit your order with payment** (REQUIRED)
  - This will ensure all booth options, graphics, furnishings and accessories are reserved for your event. Orders received without payment cannot be processed. We accept Mastercard, Visa, American Express, company check or wire transfer.
- ☐ **Arrange out-bound freight, if applicable**
  - Before the end of your event, be sure to visit the T3 Service Desk to pick up a Material Handling form.
  - No Material Handling form will be distributed unless the account is paid in full.
  - There will be a show carrier providing air and/or ground shipping options. If you are using your own carrier, you will need to schedule them on your own for a pickup.
  - Please note the carrier check-in time on the Show Information page.
  - If your carrier does not check-in by the date/time listed, your freight will be re-routed to ship with the show carrier at your expense.

On-site Checklist

☐ **Check all freight when you arrive**

- Verify that all your shipments have arrived in your booth space. Please check against your shipping documentation before unpacking any freight.

☐ **Booth set-up**

- If you are using T3 Expo Installation Labor, you must go to the T3 Service Desk to inform us that you are ready for your labor.
- To ensure your booth labor begins before exhibitor move-in, schedule your Installation/Dismantle (I&D) labor for an 8:00 am start time. All labor start times must be confirmed with T3 Expo. Labor requested after 8:00 am will begin as labor becomes available and cannot be guaranteed
- Once your booth is set up, tag your empty containers with Empty Stickers which can be picked up at the T3 Service Desk. Empty containers should be packed and ready by 4:00pm Sunday, February 21, 2026.
- Check the Exhibit Hall Schedule for your designated build access time. View the Exhibit Hall Schedule HERE.

☐ **Arrange outbound shipping**

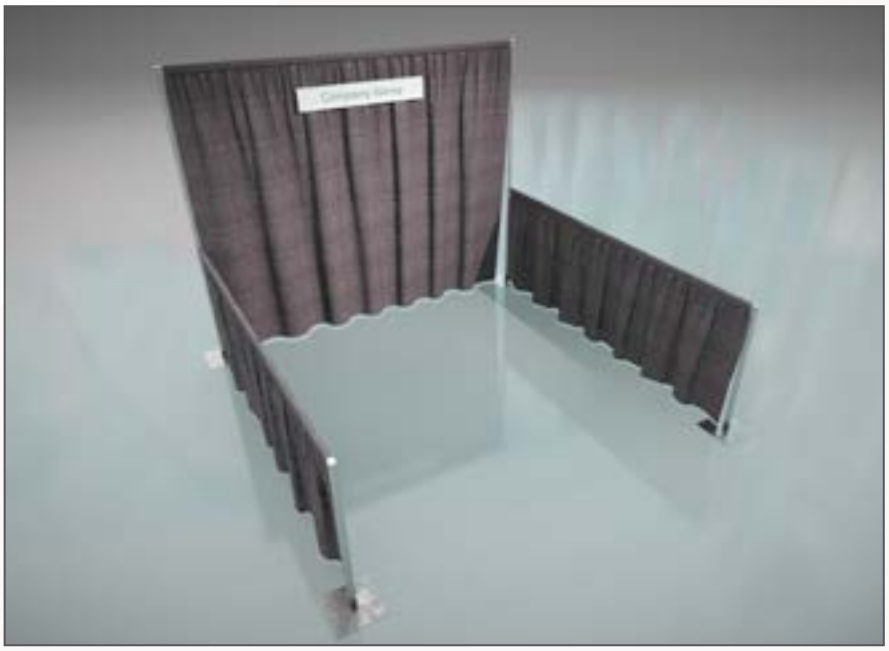
- Before the end of the event, visit the T3 Service Desk to pick up your Material Handling form(s). You will need a separate Material Handling form for each outbound shipping destination.
- Material Handling form(s) will not be distributed until account is paid in full.
- There will be show carriers on-site for air and ground service.
- If you are using your own carrier, you must schedule them in advance to pick up your shipment(s).
- Note the Carrier Check-in date / time on the Show Schedule form.
- If your carrier doesn't check in by the date/time listed, your freight will be rerouted onto a show carrier at your expense.

☐ **Booth freight packed and ready to ship out**

- Once your freight is packed and labeled to ship out, you must turn in your Material Handling form(s) at the T3 Service Desk.
- Do not leave your Material Handling form(s) in your booth space or on your freight.
- If you do not turn your Material Handling form(s) into the T3 Service Desk, your shipment may be delayed and/or rerouted to a show carrier.

SHOW MANAGEMENT PACKAGES

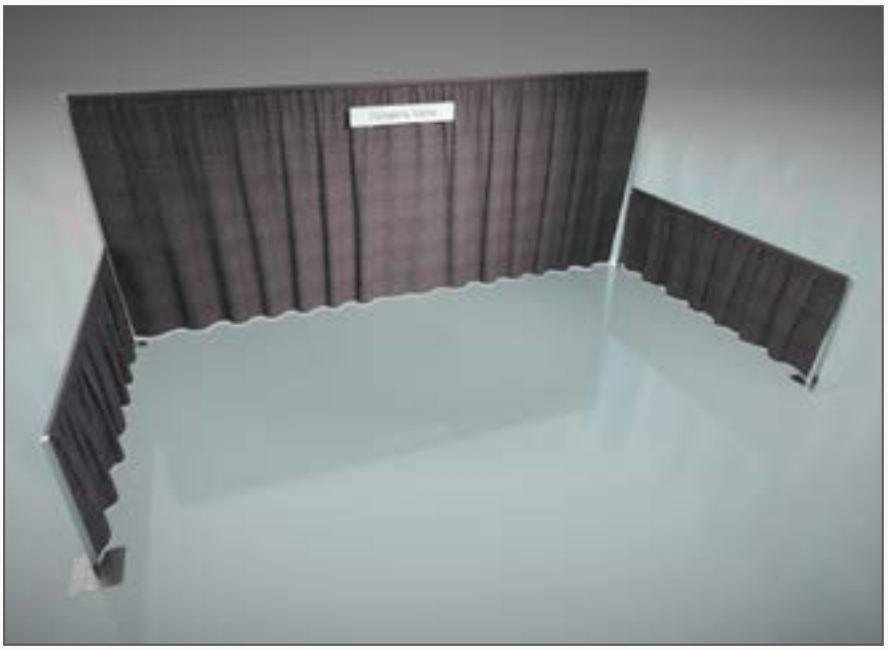
Drape Booth Packages



10' x 10' Drape Space Only

Each 10' x 10' Exhibitor Booth includes:

- 8' High Back Wall Drape - Black
- 3' High Side Rail - Black
- (1) Booth ID Sign (44"w x 7"h)



10' x 20' Drape Space Only

Each 10' x 20' Exhibitor Booth includes:

- 8' High Back Wall Drape - Black
- 3' High Side Rail - Black
- (1) Booth ID Sign (44"w x 7"h)

If you have purchased a 10' x 10' or 10' x 20' exhibit space (Excluding Turnkeys) this Drape Package is provided for you. Carpeting and flooring must be purchased directly through T3 Expo.

PLEASE NOTE: Colors and style may vary upon availability.

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Las Vegas, NV

Exhibitor Order Deadline:	**Friday, January 15, 2027**
Artwork Submission Deadline:	**Friday, January 22, 2027**
Artwork Approval Deadline:	**Friday, January 29, 2027**

An additional $544.00 rush fee will be added to the total price of the package if graphic files are received after Friday, January 22, 2027.

Meeting Pod

Includes:
(1) Low Height Wall Panels with Sponsor Logo*
(1) Café Table with Black Top (30" high round table)
(4) Standard Side Chairs - Black
(1) Standard Carpet – Black
- WiFi**
- One Pre-show Carpet Cleaning

Please refer to the Exhibitor Display Rules and Regulations for complete requirements.

- All Meeting Pods are allowed to have a freestanding Monitor for demonstrations and meetings. Maximum size for Meeting Pod monitors is 43".
- No additional signage and branding will be allowed IN or AROUND your Meeting Pod.
- All F&B must remain within your Meeting Pod. No large displays or roll-out bars will be allowed.
- Only the above "included Items" plus one additional monitor and stand will be allowed.

*Show Management will design and provide the graphics using the sponsor's logo.

**Complimentary Wi-Fi will be provided in the Exhibit Halls, however, if you need a faster, more reliable connection, we strongly recommend ordering a dedicated internet connection from Venetian (see Key Contacts).AV & Electrical are not included.

Fintech Meetup will coordinate all setup and tear down of the Meeting Pod.

If you're interested in purchasing a Meeting Pod, please reach out to logistics@fintechmeetup.com.

Submitting Artwork

Your Meeting Pod artwork will be designed and provided by Show Management using the logo provided in the Sponsor Onboarding Form.

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Artwork Submission Deadline:	**Friday, January 22, 2027**
Artwork Approval Deadline:	**Friday, January 29, 2027**

An additional $457.00 rush fee will be added to the total price of the package if graphic files are received after Friday, January 22, 2027.

Startup Kiosk

Includes:
(1) Shared Tower with Sponsor Logo*
(1) Waterfall Counter with Locking Storage
(2) Zoey Barstools - White
(1) 120 Volt 5-AMP Outlet
- WiFi**

Please refer to the Exhibitor Display Rules and Regulations for complete requirements.

- No additional signage, furniture, branding, F&B will be allowed IN or AROUND your Startup Booth Space. Only the above included Items. Startup Kiosks may not order monitors.

*Show Management will design and provide the graphics using the sponsor's logo.

**Complimentary Wi-Fi will be provided in the Exhibit Halls, however, if you need a faster, more reliable connection, we strongly recommend ordering a dedicated internet connection from Venetian (see Key Contacts). AV & Electrical are not included. Fintech Meetup will coordinate all setup and tear down of the Startup Kiosk.

If you're interested in purchasing a Startup Kiosk, please reach out to logistics@fintechmeetup.com.

Submitting Artwork

Your Startup Kiosk artwork will be designed and provided by Show Management using the logo provided in the Sponsor Onboarding Form.

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Exhibitor Order Deadline: ..... **Friday, January 15, 2027**
Artwork Submission Deadline: ..... **Friday, January 22, 2027**
Artwork Approval Deadline:..... **Friday, January 29, 2027**
An additional $839.25 rush fee will be added to the total price of the package if graphic files are received after Friday, January 22, 2027.

10' x 10' Turnkey

Includes:
(1) 10'w x 8'h Branded Back Wall
(1) Reception Counter - Branded (4 ft.)
(1) 36" Round Black Bar Top - Chrome Base
(2) Clara Stools - White
(1) 10' x 10' Standard Carpet – Black
(1) 120 Volt 5-AMP Outlet
- WiFi*
- One Pre-show Carpet Cleaning

Please refer to the Exhibitor Display Rules and Regulations for complete requirements.

- Monitors are not included in the turnkey package and are available for an additional fee. Mounted monitors must not exceed 36 inches. Please reach out to logistics@fintechmeetup.com if you'd like to purchase a mounted monitor. Freestanding monitors may be purchased through Venetian Exhibitor Services. Sponsor may place the monitor in the location within their booth that best suits their set up.

*Complimentary Wi-Fi will be provided in the Exhibit Halls, however, if you need a faster, more reliable connection, we strongly recommend ordering a dedicated internet connection from Venetian (see Key Contacts). AV and additional electrical are not included. The outlet will be located at your back wall. Electrical cords and power strips must be ordered separately through Venetian Exhibitor Services.

Fintech Meetup will coordinate all setup and tear down of the Turnkey Booth.

If you're interested in purchasing a Turnkey Booth, please reach out to logistics@fintechmeetup.com.

Submitting Artwork

Before submitting artwork, please see our Print Production Artwork Requirements. There you will find information on file setup and formats, as well as a link to upload graphics and download templates.

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Exhibitor Order Deadline: ..... **Friday, January 15, 2027**
Artwork Submission Deadline: ..... **Friday, January 22, 2027**
Artwork Approval Deadline:..... **Friday, January 29, 2027**
An additional $1761.25 rush fee will be added to the total price of the package if graphic files are received after Friday, January 22, 2027.

10' x 20' Turnkey

Includes:

(1) 20'w x 8'h Branded Back Wall
(1) Reception Counter - Branded (4 ft.)
(2) Baja Chairs - White
(1) Baja Love seat - White
(1) Brooklyn II Round Cocktail Table
(1) 10' x 20' Standard Carpet – Black
(1) 120 Volt 5-AMP Outlet
- WiFi*
- One Pre-show Carpet Cleaning

Please refer to the Exhibitor Display Rules and Regulations for complete requirements.

- Monitors are not included in the turnkey package and are available for an additional fee. Mounted monitors must not exceed 36 inches. Please reach out to logistics@fintechmeetup.com if you'd like to purchase a mounted monitor. Freestanding monitors may be purchased through Venetian Exhibitor Services. Sponsor may place the monitor in the location within their booth that best suits their set up.

*Complimentary Wi-Fi will be provided in the Exhibit Halls, however, if you need a faster, more reliable connection, we strongly recommend ordering a dedicated internet connection from Venetian (see Key Contacts). AV and additional electrical are not included. The outlet will be located at your backwall. Electrical cords and power strips must be ordered separately through Venetian Exhibitor Services..

Fintech Meetup will coordinate all setup and tear down of the Turnkey Booth.

If you're interested in purchasing a Turnkey Booth, please reach out to logistics@fintechmeetup.com.

Submitting Artwork

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T3 SERVICE INFORMATION & FORMS

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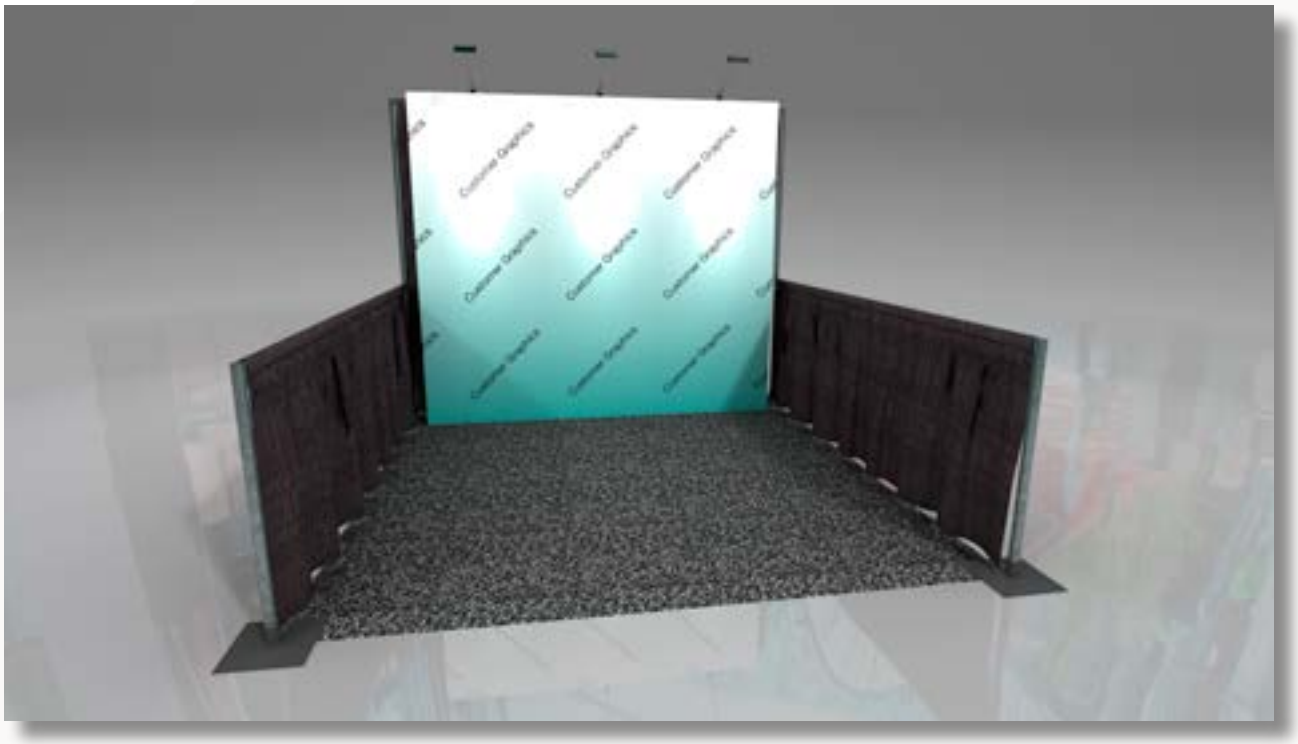
Exhibitor Order Deadline: ..... **Friday, January 15, 2027**
Artwork Submission Deadline: ..... **Friday, January 22, 2027**
Artwork Approval Deadline:..... **Friday, January 29, 2027**
An additional 25% rush fee will be added to the total price of the package if graphic files are received after Friday, January 22, 2027.

10' x 10' Presta™ Rental Exhibit Package



10' x 10' Presta™ Rental Exhibit Package

(1) 9'w x 8'h Digitally Printed Back Wall
(2) 3' High Drape Side Rails*
(3) Clip Lights (electricity not included)

(1) 10' x 10' Standard Carpet
- Labor to Install and Dismantle
- Pre-Show Carpet Cleaning and Trash Removal

*Drape color may change depending on show look

Submitting Artwork

Before submitting artwork, please see our Print Production Artwork Requirements. There you will find information on file setup and formats, as well as a link to upload graphics and download templates.

Company Name: _____
Contact Name:_____
Email Address:_____
Cell Phone: _____
Booth #:_____

Select Carpet Color (Included in package price; check one)

☐ Black ☐ Blue ☐ Green ☐ Grey
☐ Navy ☐ Red ☐ Tuxedo

Submit This Form

Email this completed form along with the Payment Information Form to: orders@t3expo.com

10' x 10' Rental Exhibit Package	**$4,126.00**
Sales Tax 8.375%.....	**$** _____
Estimated Rental Package Total.....	**$** _____

Pricing does not include electricity, internet connection or AV equipment.

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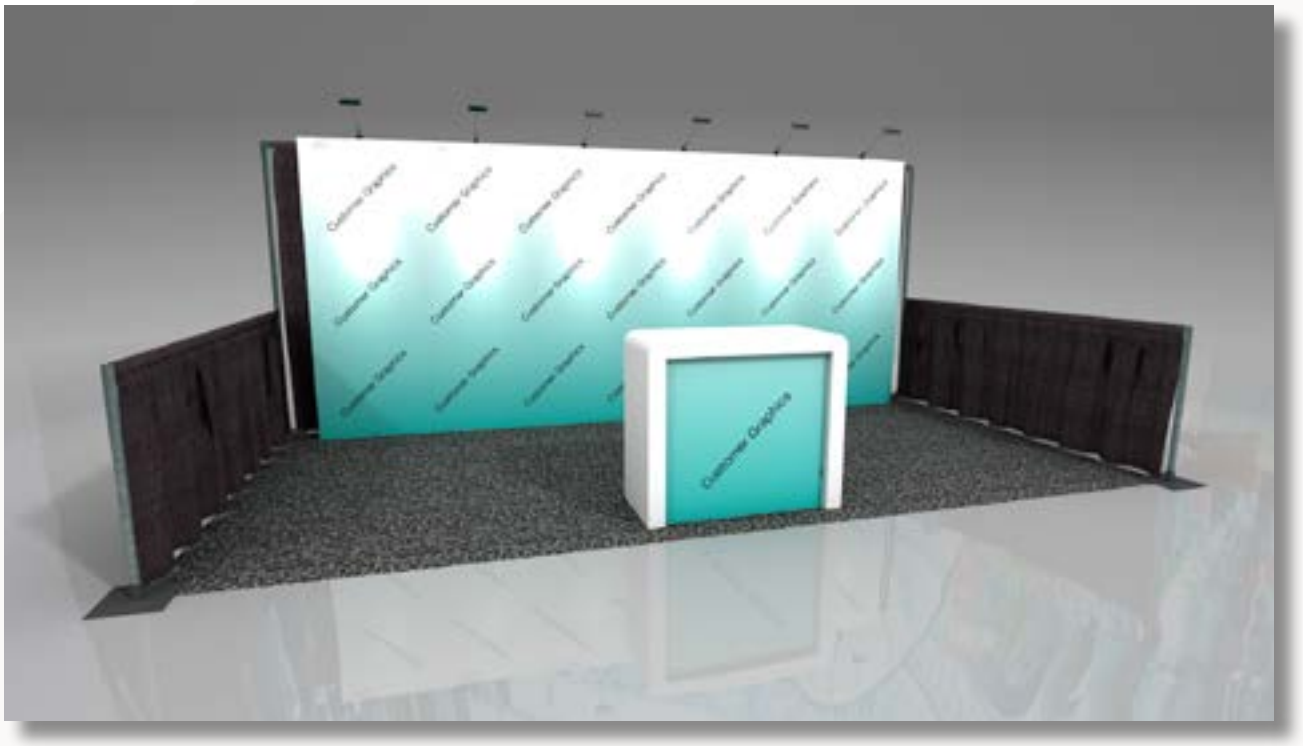
Artwork Approval Deadline:..... **Friday, January 29, 2027**
An additional 25% rush fee will be added to the total price of the package if graphic files are received after Friday, January 22, 2027.

10' x 20' Presta™ Rental Exhibit Package



10' x 20' Presta™ Rental Exhibit Package

(1) 18'w x 8'h Digitally Printed Back Wall
(2) 3' High Drape Side Rails*
(1) R4 Counter with Locking Storage and Custom Graphics
(6) Clip Lights (electricity not included)
(1) 10' x 20' Standard Carpet
- Labor to Install and Dismantle
- Pre-Show Carpet Cleaning and Trash Removal

*Drape color may change depending on show look

Submitting Artwork

Before submitting artwork, please see our Print Production Artwork Requirements. There you will find information on file setup and formats, as well as a link to upload graphics and download templates.

Company Name: _____
Contact Name:_____
Email Address:_____
Cell Phone: _____
Booth #:_____

Select Carpet Color (Included in package price; check one)

☐ Black ☐ Blue ☐ Green ☐ Grey
☐ Navy ☐ Red ☐ Tuxedo

Submit This Form

Email this completed form along with the Payment Information Form to: orders@t3expo.com

10' x 20' Rental Exhibit Package	**$8,394.00**
Sales Tax 8.375%.....	**$** _____
Estimated Rental Package Total.....	**$** _____

Pricing does not include electricity, internet connection or AV equipment.

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Artwork Submission Deadline:
All artwork due by Friday, January 22, 2027

Print Production Artwork Requirements

PLEASE NOTE:
All artwork must be submitted in **CMYK** (not RGB/HEX).

General File Set Up

Please provide artwork in native forms whenever possible:

- Adobe Illustrator and Adobe InDesign files are preferred

When creating multiple-panel signs/structure graphics (booth back walls, etc.):

- Use Adobe Illustrator for layout
- Create artwork using one artboard for entire graphic. Don't use separate artboards for artwork spanning more than one panel.
- Include 2" bleeds on all sides
- Convert fonts to outlines
- Embed all linked images

When creating single-panel graphics/smaller signs (meter boards, placards, etc.):

- Use Adobe Illustrator or InDesign for layout
- Include 1" bleeds on all sides
- Convert fonts to outlines
- Embed or package all linked images

Images

Rasterized pixel-based images such as PSD, TIF or JPGs should be high resolution (150-300 dpi) at full size, 1:1 ratio. This includes images linked or embedded in InDesign or Illustrator files.

Based on viewing distance, below are some basic guidelines for resolution when working with formats such as PSD, TIF and JPG files.

48" x 96" Graphics and larger

Recommended resolution for graphic at full size dimensions:

- Viewing distance of 1-4 feet ..... 200 dpi at full size
- Viewing distance of 5-9 feet ..... 150 dpi at full size

Minimum resolution for graphic at full size dimensions:

- Viewing distance of 1-4 feet ..... 150 dpi at full size
- Viewing distance of 5-9 feet ..... 100 dpi at full size

Graphics smaller than 48" x 96"

- Viewing distance of 1-4 feet ..... 100 dpi at full size

Preferred File Formats

- Adobe Illustrator (AI or EPS): Outline fonts and embed all links
- Adobe InDesign: Package all fonts and links
- Adobe Photoshop (PSD, TIF or JPG): For image files

Checklist

- ☐ SET DOCUMENT MODE TO CMYK
- ☐ USE APPROPRIATE DIMENSIONS AND SCALE
- ☐ SET APPROPRIATE BLEEDS ON ALL SIDES
- ☐ CHECK IMAGE RESOLUTION
- ☐ CONVERT FONTS TO OUTLINES
- ☐ EMBED IMAGES / SAVE & PACKAGE YOUR FILE
- ☐ INCLUDE PDF PROOF

Artwork Submission and Template Download

CLICK HERE to upload your graphic files once they're complete or to download graphic templates.

Questions?

Questions regarding artwork may be emailed to:

Exhibitor Graphics
graphics@t3expo.com

Please include, in all inquiries:

- Event name
- Company name
- Booth number
- Contact information

Carpet Options

Upgraded Carpet – 30 oz. Premium 100% Nylon Carpet

Black

Green

Grey

Navy

Red

White

Standard Carpet – 16 oz. Nylon Carpet

Black

Blue

Green

Grey

Navy

Red

Tuxedo

PLEASE NOTE: Colors and style may vary upon availability.

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T3 Advance Discount Deadline:
Order and payment due by Friday, January 29, 2027

Carpet & Padding Order Form

The booth space is concrete and floor covering is required by show management. Please order in this kit or at order.t3expo.com.

Upgraded Carpet – 30 oz. Premium 100% Nylon Carpet

Please enter size and select carpet color

Booth Dimensions	Total Area		Discount Price	Standard Price	Extended Price
Size _____ x _____	= _____ sq. ft	x	$8.70	or $12.43	= $ _____

Please select UPGRADED carpet color: (check one)

☐ Black ☐ Green ☐ Grey
☐ Navy ☐ Red ☐ White

Standard Carpet – 16 oz. nylon carpet – **Please enter size and select carpet color**

	Discount Price	Standard Price	Extended Price		Discount Price	Standard Price	Extended Price
☐ 10' x 10'	$429.80	or $614.00	$ _____	☐ 20' x 20'	$1,720.00	or $2,457.14	$ _____
☐ 10' x 20'	$859.60	or $1,228.00	$ _____	☐ 20' x 30'	$2,580.00	or $3,685.71	$ _____
☐ 10' x 30'	$1,289.40	or $1,842.00	$ _____	☐ 20' x 40'	$3,440.00	or $4,914.29	$ _____
☐ 10' x 40'	$1,720.00	or $2,457.14	$ _____	☐ 30' x 30'	$3,870.00	or $5,528.57	$ _____

20' carpet comes as two matching 10' pieces.

Custom Size – Custom size is required for larger, island or peninsula booths, or if size needed is not shown above.

Please enter size and select carpet color

Booth Dimensions	Total Area		Discount Price	Standard Price	Extended Price
Size _____ x _____	= _____ sq. ft	x	$4.30	or $6.14	= $ _____

Please select STANDARD or CUSTOM carpet color: (check one)

☐ Black ☐ Blue ☐ Green ☐ Grey
☐ Navy ☐ Red ☐ Tuxedo

Carpet Padding

Booth Dimensions	Total Area		Discount Price	Standard Price	Extended Price
½" Foam Padding* _____ x _____	= _____ sq. ft	x	$2.60	or $3.71	= $ _____
Visqueen _____ x _____	= _____ sq. ft	x	$1.06	or $1.51	= $ _____

Subtotal: $ _____

Company Name: _____
Contact Name: _____
Email Address: _____
Cell Phone: _____
Booth #: _____

Sales Tax 8.375% ..... **$** _____
Estimated Total Carpet & Padding ..... **$** _____

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T3 Advance Discount Deadline:
Order and payment due by Friday, January 29, 2027

Vinyl Flooring Order Form

Vinyl Flooring

	Booth Dimensions	Discount Price		Standard Price		Extended Price
Please enter size:	10' x 10'	$979.00	or	$1,398.57	=	$ _____
	10' x 20'	$1,958.00	or	$2,797.14	=	$ _____
	10' x 30'	$2,937.00	or	$4,195.71	=	$ _____
	10' x 40'	$3,916.00	or	$5,594.29	=	$ _____

Custom Size – Custom size is required for larger, island or peninsula booths

Please enter size: Booth Dimensions | Total Area | Discount Price | Standard Price | Extended Price

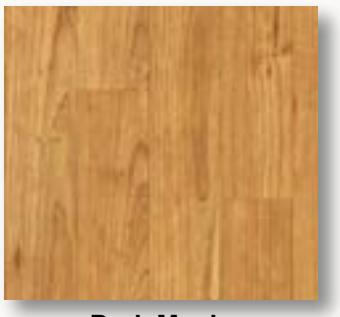
Size _____ x _____ = _____ sq. ft x $9.79 or $13.99 = $ _____

Foam Padding

Please enter size: Booth Dimensions | Total Area | Discount Price | Standard Price | Extended Price

Size _____ x _____ = _____ sq. ft x $2.40 or $3.43 = $ _____

Light Maple



Dark Maple

Please select color:
(check one)

☐ Light Maple ☐ Dark Maple

Company Name: _____
Contact Name: _____
Email Address: _____
Cell Phone: _____
Booth #: _____

Sales Tax 8.375% ..... **$** _____

Estimated Total Vinyl Floor Covering $ _____

Furniture – Standard Chairs

A. Bar Stool, Black

B. Side Chair, Black

PLEASE NOTE: Colors and style may vary upon availability.

Accessories / Pipe & Drape

A. Bag Stand – Chrome

B. Literature Holder – Acrylic 3 Tier

C. Poster Display Board

D. R4 Counter – 4' wide, Rounded Corners

R4 Counter with Custom Graphics *(not shown)*

E. Sign Easel

F. Display Showcase, 6'

G. Literature Stand

H. Sign Stand – 22"w x 28"h

I. Stanchion – 3' High Tension

J. Wastebasket

A

B

C

D

E

F

G

H

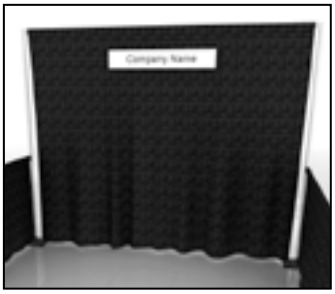
I

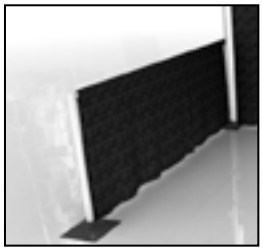
J

Pipe & Drape

A. 8' High Drape

B. 3' High Drape


A


B

PLEASE NOTE:
Colors and style may vary upon availability.

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Furniture / Accessories / Pipe & Drape Order Form

Furniture

	Quantity		Discount Price		Standard Price		Extended Price
A. Bar Stool – Black (FRN-BRSTL-01a)	_____	x	$215.00	or	$307.14	= $	_____
B. Side Chair – Black (FRN-SIDECHR-01a)	_____	x	$137.50	or	$196.43	= $	_____

Accessories

	Quantity		Discount Price		Standard Price		Extended Price
A. Bag Stand (ACC-001a)	_____	x	$228.20	or	$326.00	= $	_____
B. Literature Holder – Acrylic 3 Tier (ACC-002a)	_____	x	$113.00	or	$161.43	= $	_____
C. Poster Display Board (ACC-055a)	_____	x	$392.00	or	$560.00	= $	_____
D. R4 Counter – 4' wide (CNT-R4FT-01a)	_____	x	$543.00	or	$775.71	= $	_____
R4 Counter, Branded – 4' wide (CNT-R4FT-01b)	_____	x	$723.00	or	$1,032.86	= $	_____
E. Sign Easel (ACC-004a)	_____	x	$133.00	or	$190.00	= $	_____
F. Literature Stand (ACC-005a)	_____	x	$617.00	or	$881.43	= $	_____
G. Sign Stand – 22"w x 28"h (ACC-007a)	_____	x	$252.00	or	$360.00	= $	_____
H. Display Showcase, 6'	_____	x	$139.00	or	$198.57	= $	_____
I. Stanchion – 3' High Tension (ACC-008a)	_____	x	$139.00	or	$198.57	= $	_____
J. Wastebasket (ACC-010a)	_____	x	$35.00	or	$50.00	= $	_____

Pipe & Drape

	Quantity		Discount Price		Standard Price		Extended Price
A. Banjo Drape 8'H, Black (BDRP-8)	_____	x	$21.00	or	$30.00	= $	_____
B. Banjo Drape 3'H, Black (BDRP-3)	_____	x	$21.00	or	$30.00	= $	_____

Please Select Drape Color: (check one)
☐ Black ☐ Blue ☐ Burgundy ☐ Gold ☐ Green ☐ Grey ☐ Plum ☐ Red ☐ White

Company Name: _____
Contact Name: _____
Email Address: _____
Cell Phone #: _____
Booth #: _____

Sales Tax 8.375% ..... **$** _____
Est. Total Furn/Access/Pipe&Drape .. **$** _____

Display Tables & Counters

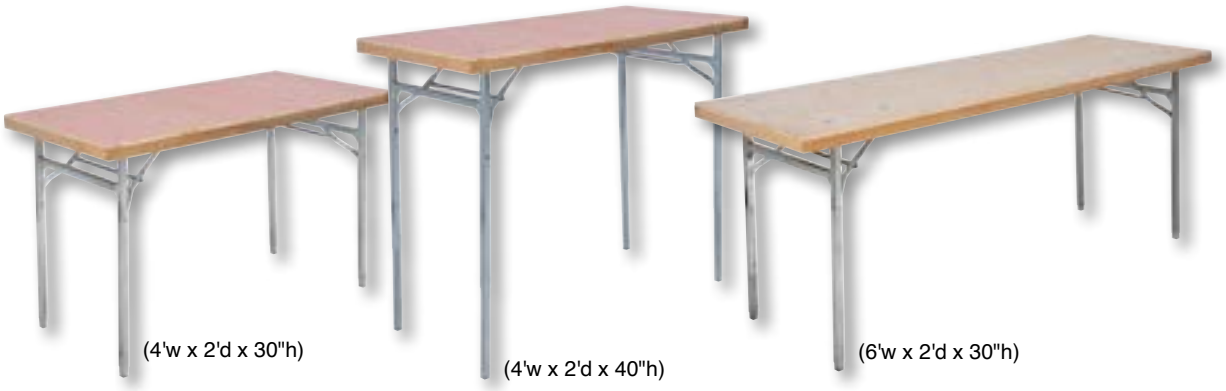
Skirted Tables

4'w x 2'd x 30"h (shown)
6'w x 2'd x 30"h
8'w x 2'd x 30"h
4'w x 2'd x 40"h
6'w x 2'd x 40"h
8'w x 2'd x 40"h

- Skirted tables include white vinyl top and pleated skirt on three sides.
- Fourth side skirting is available at an additional cost.
- 4' tables do not require fourth side skirting.

Unskirted Tables

4'w x 2'd x 30"h
6'w x 2'd x 30"h
8'w x 2'd x 30"h
4'w x 2'd x 40"h
6'w x 2'd x 40"h
8'w x 2'd x 40"h



Round Tables

40"h round table, 30"d, Black Top
30"h round table, 30"d, Black Top

Skirting not available on round tables.

PLEASE NOTE:
Colors and style may vary upon availability for items on this page.

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T3 Advance Discount Deadline:
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Display Tables & Counters Order Form

	Quantity		Discount Price		Standard Price		Extended Price
30" High Skirted (6' & 8' skirted on 3 sides only)							
4'w x 2'd	_____	x	$194.00	or	$277.14	= $	_____
6'w x 2'd	_____	x	$326.20	or	$466.00	= $	_____
8'w x 2'd	_____	x	$348.60	or	$498.00	= $	_____
4th Side Skirting (for 6' and 8' tables only)	_____	x	$68.00	or	$97.14	= $	_____
40" High Skirted (6' & 8' skirted on 3 sides only)							
4'w x 2'd	_____	x	$231.00	or	$330.00	= $	_____
6'w x 2'd	_____	x	$361.20	or	$516.00	= $	_____
8'w x 2'd	_____	x	$406.00	or	$580.00	= $	_____
4th Side Skirting (for 6' and 8' tables only)	_____	x	$68.00	or	$97.14	= $	_____

Please Select Skirting Color: (check one)
☐ Black ☐ Blue ☐ Burgundy ☐ Gold ☐ Green ☐ Grey ☐ Plum ☐ Red ☐ White

	Quantity		Discount Price		Standard Price		Extended Price
30" High Unskirted							
4'w x 2'd	_____	x	$102.00	or	$145.71	= $	_____
6'w x 2'd	_____	x	$249.20	or	$356.00	= $	_____
8'w x 2'd	_____	x	$271.60	or	$388.00	= $	_____
40" High Unskirted							
4'w x 2'd	_____	x	$137.00	or	$195.71	= $	_____
6'w x 2'd	_____	x	$166.00	or	$237.14	= $	_____
8'w x 2'd	_____	x	$313.60	or	$448.00	= $	_____
Round Tables							
Café Table, 40"h, 30"d, Black Top	_____	x	$181.00	or	$258.57	= $	_____
Café Table, 30"h, 30"d, Black Top	_____	x	$202.00	or	$288.57	= $	_____

Company Name: _____
Contact Name: _____
Email Address: _____
Cell Phone #: _____
Booth #: _____

Sales Tax 8.375% ..... **$** _____
Est. Total Display Tables & Counters . **$** _____

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Display Labor & Forklift Order Form

Important Information

- Straight Time: 8:00 am to 4:30 pm, Monday-Friday.
- Overtime: Before 8:00 am and after 4:30 pm, Monday-Friday, and all hours on Saturday.
- Double Time: Sunday and observed union holidays.
- Show Site Labor Orders: Add 30% to hourly rates.
- T3 Expo bills 30 minutes minimum per laborer. Additional time is billed in 30 minute increments per laborer.
- Exhibitors ordering forklift will be assigned a forklift and an operator.
- Determination of crew size is at the discretion of T3 Expo.
- To ensure your booth labor begins before exhibitor move-in, schedule your Installation/ Dismantle (I&D) labor for an 8:00 am start time. All labor start times must be confirmed with T3 Expo. Labor requested after 8:00 am will begin as labor becomes available and cannot be guaranteed.
- Exhibitors MUST check in at the T3 Expo Service Desk when ready for labor, and check out at the T3 Expo Service Desk upon completion of work.
- Exhibitors ordering forklift to assemble displays or for uncrating, unskidding, positioning and reskidding equipment or machinery will need to estimate their needs on this form.

Display Labor (Hourly Rates)

	Straight Time	Overtime
Labor	$152.25	$244.25
T3 Supervised Labor	$185.00	$287.00
Forklift and Operator (5,000 lbs)	$298.75	$468.00

	Requested Date/Time	# of Laborers	# Hours	Hourly Rate	Total Cost
Installation	_____	_____ x	_____ x	_____ =	$ _____
	_____	_____ x	_____ x	_____ =	$ _____
Dismantle	_____	_____ x	_____ x	_____ =	$ _____
	_____	_____ x	_____ x	_____ =	$ _____

For Forklift Orders

Type of Work Being Performed

- ☐ Unskid/reskid equipment
- ☐ Place equipment
- ☐ Build booth structure
- ☐ Other: _____

Size of forklift required:

- ☐ 5,000 lb lift
- ☐ 10,000 lb lift
- ☐ 15,000 lb lift

Heaviest piece weight _____

Dimensions _____ x _____ x _____
length width height

For Display Labor – Supervision of all labor is required (check one)

☐ **Exhibitor Supervision** On site/after hours contact cell phone: _____
On site/after hours contact name: _____

☐ **T3 Expo Supervision** On site/after hours contact cell phone: _____
On site/after hours contact name: _____

Our fee for T3 Supervision is 30% of the exhibitor's total labor bill. In order to perform the labor without exhibitor's representative present, T3 Expo must receive detailed set-up instructions (blueprints/floor plans, etc.) with this labor order form. Exhibitor must also include outbound shipping instructions with this labor order form.

Company Name: _____
Contact Name: _____
Email Address: _____
Cell Phone: _____
Booth #: _____

☐ **Set-Up Instructions Attached**

☐ **Outbound Shipping Information Attached**

Estimated Total Labor ..... **$** _____

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February 22-24, 2027
Venetian Convention & Expo Center
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Accessible Storage Order Form

Important Information

Exhibitor must sign up for accessible storage at the on-site T3 Service Desk.

Accessible storage is for storing items such as giveaways or literature that need to be replenished.

Half hour minimum labor charge to bring items to storage and half hour minimum charge for each time retrieved. Actual hours will be included in final billing.

NOTE: If you are already paying for Advance or Direct Material Handling to T3 Expo, there is no additional charge for Empty Storage. If you are hand-carrying your exhibit and require storage, Empty Storage fees will apply.

Empty Storage fees cover the duration of the event.

Accessible Storage

Accessible Storage is $3.63 per square foot per day.

*One half hour of labor will be charged to bring items to storage and one half hour for each time items are retrieved from or brought into storage.

Access Storage

	Area		# Days		Extended Price
$3.63 per sq. ft x	_____	sq. ft. x	_____	= $	_____

	Straight Time	Overtime
Access Storage Labor	$152.25	$244.25

Empty Storage

	Quantity		Standard Price		Extended Price
Cardboard Box	_____	x	$40.00 each	= $	_____
Fiber Case	_____	x	$50.00 each	= $	_____

	Quantity	Standard Price
Shrink Wrap	_____	$121.00

Company Name: _____
Contact Name: _____
Email Address: _____
Cell Phone: _____
Booth #: _____

Est. Total Storage Services ..... **$** _____

ADVANCE DISCOUNT DEADLINE – Friday, January 29, 2027
Sales Tax 8.375%

afr®
furniture rental

SPECIAL EVENT

Click here to view the
AFR FURNITURE RENTAL CATALOG

Click here to download the furniture order forms

Email the completed order form to: orders@t3expo.com

2026 FURNITURE PRODUCT LIST WITH PRICING

ADVANCE DISCOUNT DEADLINE – Friday, January 29, 2027
Sales Tax 8.375%

Click here to view the CORT Events' full catalog of trade show exhibitor offerings.

Click here to download the furniture order forms

Email the completed order form to: orders@t3expo.com

SHIPPING INFORMATION

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Fintech Meetup
February 22-24, 2027
Venetian Convention & Expo Center
Las Vegas, NV

Fintech Meetup 2027
BOOTH #: _____

Material Handling

Choosing Your Carrier

Please carefully consider your carrier prior to booking your shipment(s) to and from the event. Various carriers are set up to operate on a certain schedule or with limited delivery procedures. Please be sure to review your carrier's policies. Some carriers will not deliver to a loading dock, some deliver without verification or signature of delivery. This may result in delays in delivery or additional fees.
POV (Privately Owned Vehicle): If you are delivering your materials to show site in your own vehicle, there may be Material Handling charges applied. Please refer to the Union Regulations in this kit and plan accordingly. T3 has jurisdiction over the loading dock based on these regulations.

Rate Classifications

Crated: Material that is skidded or in any type of shipping container that can be unloaded at the dock with no additional handling required.
Uncrated: Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting bars or hooks. The Advance Warehouse is not able to accept loose/unpackaged pieces; shipping crates, fibers, cartons and pallets are acceptable.
Small Package: A shipment of any number of pieces with a combined weight of 1-50 lbs that is received on the same day, from the same shipper and delivered by the same carrier at the same time.

Additional Fees May be Applicable

Late to Warehouse Fee: Shipments arriving after Friday, February 12, 2027 will be charged an additional 30%.
Off Target Fee: If your event has a targeted move in, you must schedule your delivery within your target time. If your freight is received Off Target, there will be an additional fee of 30% of your Material Handling costs for that shipment.
Shipments Returned to Warehouse: Shipments returned to the warehouse at close of the show will be charged an additional 30% per pound and must be picked up within 72 hours to avoid storage charges.

Overtime

- Overtime is before 8:00 am and after 4:30 pm, Monday-Friday, and all day Saturday.
- Based upon the Material Handling rates quoted, a 30% surcharge per pound for each occurrence will apply if:
  - Shipments are received on overtime.
  - Your advance shipment to the warehouse is received during straight time hours, but due to scheduling beyond T3 Expo's control, is moved into show site on overtime.
  - Shipments are loaded out on overtime.

Outbound Shipping

- A Material Handling form MUST be filled out for any shipment leaving the Expo Hall. These forms can be picked up at the T3 Expo Service Desk. All accounts must be settled prior to requesting this form.
- Once you have filled out the Material Handling form and ALL of your booth materials are packed, labeled, and ready for shipping, please return the completed form to the T3 Expo Service Desk – **DO NOT LEAVE THIS FORM IN YOUR BOOTH SPACE.**

Carrier Check-in: All carriers must be checked in no later than Thursday, February 25, 2027 by 12:00 pm. If prior arrangements have not been made, the official show carrier will be on-site to coordinate or re-route shipments.
UPS or FedEx: To use these carriers, you MUST have their shipping labels for each piece and schedule your pick up. Without these, your freight will NOT be picked up by either. If there is a Business Center on the property, it is recommended that you bring your items there.
PLEASE NOTE: There may be an additional fee from the facility for this service.

Advance Shipments to T3 Expo Warehouse

Advance Shipments will be received at the Advance Warehouse beginning on Tuesday, January 19, 2027. Shipments arriving prior to this date may be refused.

Crated or Uncrated
Shipment Weight ..... x $1.80/lb = $_____

Small Package Shipment - Total Shipment Weight 50 lbs or less
Small Package Shipment ..... x $79.00 ea. = $_____

Material Handling Estimate ..... $_____

Direct Shipments to Show Site

Direct shipments will be received starting on Saturday, February 20, 2027. Shipments that arrive prior to this date may be refused by the Venetian Convention & Expo Center as T3 Expo will not have possession of the venue prior to this date and time.

Crated or Uncrated
Shipment Weight ..... x $2.25/lb = $_____

Small Package Shipment - Total Shipment Weight 50 lbs or less
Small Package Shipment ..... x $79X.00 ea. = $_____

Material Handling Estimate ..... $_____

Shipping Addresses

Advance Shipments to T3 Expo Warehouse

Address

To: (Exhibiting Company Name)
(Booth #)

For: Fintech Meetup 2027

c/o: T3 Expo
1720 Raiders Way
Henderson, NV 89052

Information

Advance shipments will be accepted beginning on Tuesday, January 19, 2027 through Friday, February 12, 2027 between the hours of 8:00 am – 4:00 pm.

Shipments received after Friday, February 12, 2027 will be charged an additional 30% per pound.

Please note when overtime rates apply as stated on Material Handling pages.

Direct Shipments to Show Site

Address

To: (Exhibiting Company Name)
(Booth #)

For: Fintech Meetup 2027

c/o: T3 Expo
c/o: Venetian Convention & Expo Center
Hall C/D
201 Sands Avenue
Las Vegas, NV 89169

Information

Direct shipments are accepted starting on Saturday, February 20, 2027 beginning at 12:00 pm and throughout published event hours.

Please note when overtime rates apply as stated on Material Handling pages.

Hanging Signs MUST ship to the Advanced Warehouse using the appropriate Hanging Sign Label

ADVANCE SHIPMENT

ACCEPTED FROM TUESDAY, JANUARY 19, 2027 TO FRIDAY, FEBRUARY 12, 2027

To: _____

Exhibitor Name

c/o: T3 Expo
1720 Raiders Way
Henderson, NV 89052

Event: **Fintech Meetup 2027**

Booth #: _____

Piece #: _____ of: _____ pieces

These labels are provided for your convenience; please affix to each piece shipped to ensure proper delivery.

ADVANCE SHIPMENT

ACCEPTED FROM TUESDAY, JANUARY 19, 2027 TO FRIDAY, FEBRUARY 12, 2027

To: _____

Exhibitor Name

c/o: T3 Expo
1720 Raiders Way
Henderson, NV 89052

Event: **Fintech Meetup 2027**

Booth #: _____

Piece #: _____ of: _____ pieces

DIRECT SHIPMENT

ACCEPTED BEGINNING SATURDAY, FEBRUARY 20, 2027

To: _____

Exhibitor Name

c/o: T3 Expo
c/o: Venetian Convention & Expo Center
Hall C/D
201 Sands Avenue
Las Vegas, NV 89169

Event: **Fintech Meetup 2027**

Booth #: _____

Piece #: _____ of: _____ pieces

DIRECT SHIPMENT

ACCEPTED BEGINNING SATURDAY, FEBRUARY 20, 2027

To: _____

Exhibitor Name

c/o: T3 Expo
c/o: Venetian Convention & Expo Center
Hall C/D
201 Sands Avenue
Las Vegas, NV 89169

Event: **Fintech Meetup 2027**

Booth #: _____

Piece #: _____ of: _____ pieces

These labels are provided for your convenience; please affix to each piece shipped to ensure proper delivery.

HANGING SIGN ADVANCE SHIPMENT

ACCEPTED FROM TUESDAY, JANUARY 19, 2027 TO FRIDAY, FEBRUARY 12, 2027

To: _____

Exhibitor Name

c/o: T3 Expo
1720 Raiders Way
Henderson, NV 89052

Event: **Fintech Meetup 2027**

Booth #: _____

Piece #: _____ of: _____ pieces

These labels are provided for your convenience; please affix to each piece shipped to ensure proper delivery.

HANGING SIGN ADVANCE SHIPMENT

ACCEPTED FROM TUESDAY, JANUARY 19, 2027 TO FRIDAY, FEBRUARY 12, 2027

To: _____

Exhibitor Name

c/o: T3 Expo
1720 Raiders Way
Henderson, NV 89052

Event: **Fintech Meetup 2027**

Booth #: _____

Piece #: _____ of: _____ pieces

Marshalling Yard Information

Know Before You Go:

- All Carriers (except UPS and FedEx) must check in at the T3 Expo Marshalling Yard prior to being sent to show site.
- All Carriers must provide certified weights for each shipment. Failure to provide certified weights can cause delays.
- Carriers will be assigned a driver number after check-in & unloaded according to target times, then check-in times.

Marshalling Yard Days and Hours of Operation

Move-in:
Saturday, February 20 | 10:00 am – 5:00 pm
Sunday, February 21 | 6:00 am – 3:00 pm

Move-Out
Wednesday, February 24 | 1:00 pm – 5:00 pm
Thursday, February 25 | 6:00 am – 10:00 am

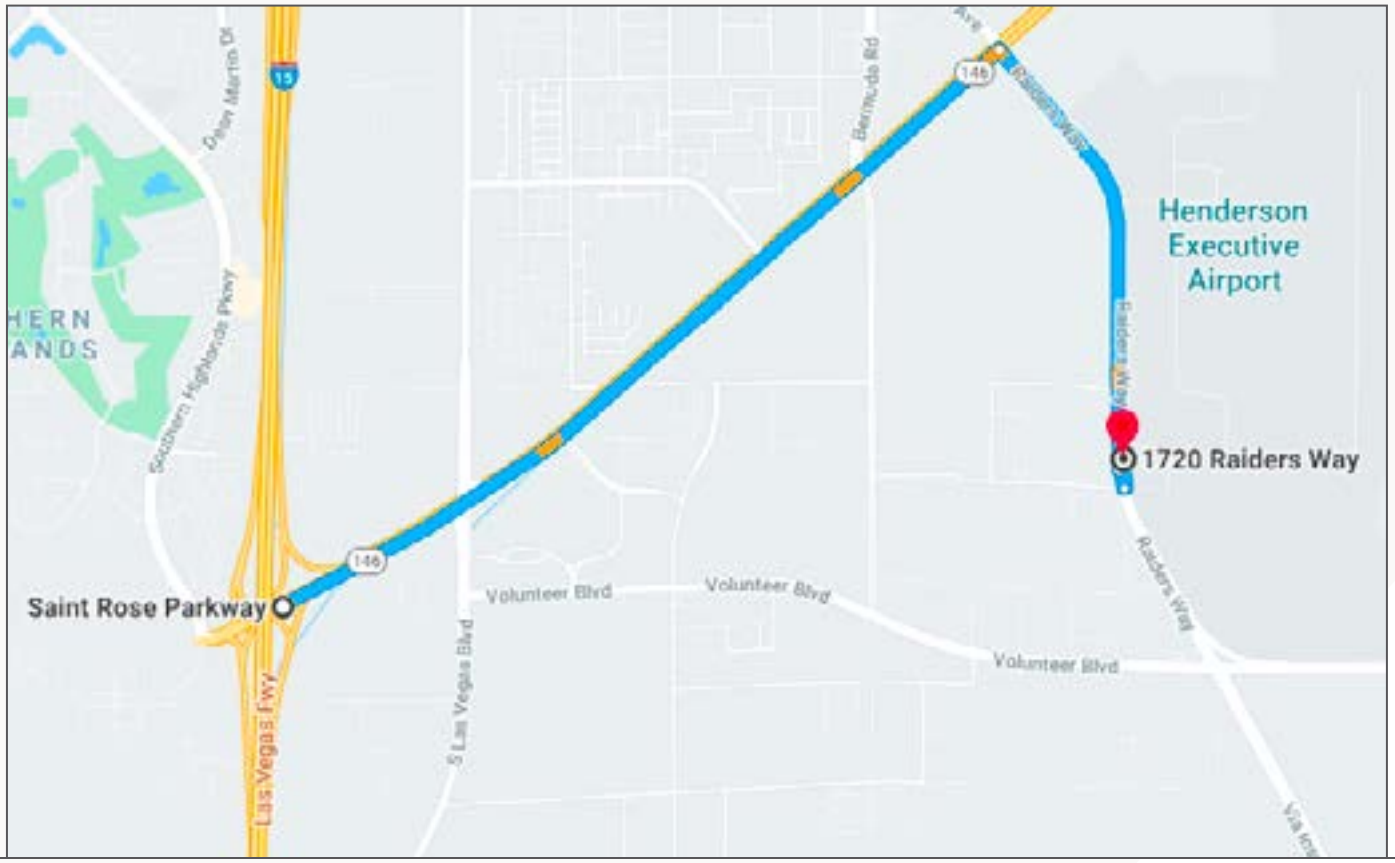
Carrier Deadline: Thursday, February 25 by 12:00 pm

For questions or additional information, contact help@t3expo.com.

Warehouse Address: 1720 Raiders Way, Henderson, NV 89052

Directions to 1720 Raiders Way:

- From I -15 Freeway take Exit 27 to St Rose Pkwy
- Take St Rose Pkwy to Raiders Way
- Turn Right on Raiders Way 1.3 miles to T3 Expo



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T3Expo@airwaysfreight.com

ADDITIONAL INFORMATION & FORMS

Key Contacts

VENDOR SERVICE	VENDOR NAME	VENDOR CONTACT INFORMATION
The Venetian Resort Services	**The Venetian Resort:** **Services include:** Catering/Food & Beverage, Show Cleaning, Electrical, Internet/Telecommunications, Plumbing, Audio Visual (Breakouts), Rigging and Theatrical Lighting Labor/Truss and Motor Equipment Rental, and Satellite Services	Ordering: VenetianLasVegas.com/BoothOrders Email: ServiceCenter@VenetianLasVegas.com **Hotel Concierge** Email: ConciergeLV@VenetianLasVegas.com Phone: 866-725-2990
Rigging Request	**Encore**	Encore Rigging Request portal: encoreglobal.com/rigging Encore general inquiry email: encoreexposales@encoreglobal.com
Audio Visual Services	**Freeman AV Production**	Online Ordering: freeman.com/event If you have questions about your exhibitor list, please contact the Data Stewardship Team: datastewardship@freeman.com
Lead Retrieval Services	**Fintech Meetup Logistics Team:** Lead Retrieval Devices will be sold through Show Management. Please contact the Fintech Meetup Logistics Team for more information	Email: logistics@fintechmeetup.com
Permission to Exhibit	**Abraxys**	Ordering: Booth Plan Submission Form Submissions must be made through the form but for any queries please email: logistics@fintechmeetup.com
Exhibitor Insurance Services	**Rainprotection**	Rainprotection Insurance Form You can purchase a compliant policy directly through the form or make your COI compliant and submit directly to portal@rainprotection.net
General Contractor	**T3 Expo, LLC**	Email: help@t3expo.com Phone: (888) 698-3397

T3 expo®
Save money. Grow your event.

Fintech Meetup
February 22-24, 2027
Venetian Convention & Expo Center
Las Vegas, NV

Payment Information

Important Information

*If paying by check or wire, T3 also requires a Credit Card as a contingency should either check or wire not clear in time to place your orders.

*Please make payable to T3 Expo, and mail to:

T3 Expo
8 Lakeville Business Park
Lakeville, MA 02347

Credit Card will be charged for items ordered if intended method of payment is not received at least two weeks prior to the first move in day of the event.

**Wire details will be sent to the contact email address upon receipt of this form.

Notwithstanding anything to the contrary in this Agreement, Exhibiting Company shall have the ultimate responsibility for the payment of all applicable fees as set forth and in accordance with the schedule set forth. Exhibiting Company's obligation to make payment in accordance with the schedule shall under no circumstances be relieved or excused due to the failure of any third party to issue payments on Exhibitor's behalf.

T3 Expo reserves all rights to withhold services should full payment not be received and cleared prior to the first day of move-in.

PLEASE NOTE: There is a 25% cancellation fee for any items that are cancelled more than 21 days prior to the first day of move-in. There is a 50% cancellation fee for all items that are cancelled 7-21 days prior to the first day of move-in and 100% cancellation fee for any items that are cancelled less than (7) days prior to the first day of exhibitor move-in.

Please select the services needed:

- ☐ Material Handling ..... = $_____
- ☐ Presta™ Rental Exhibit Packages ..... = $_____
- ☐ Booth Packages ..... = $_____
- ☐ Carpet..... = $_____
- ☐ Vinyl Flooring ..... = $_____
- ☐ Furniture & Accessories ..... = $_____
- ☐ Display Tables & Counters..... = $_____
- ☐ Display Labor & Forklift ..... = $_____
- ☐ Accessible Storage ..... = $_____
- ☐ Cleaning ..... = $_____
- ☐ Custom Furniture ..... = $_____

Total: $_____

Secure Online Payments

In an effort to protect your information, T3 Expo will send you a secure link to a credit card form. Please follow the link to submit your payment information for this event. T3 Expo accepts Visa, Mastercard, and American Express.

Exhibitor Profile

Company Name:		Booth #:
Street Address:		City:
State:	Zip:	Country:
Contact Name:	Email Address:	
Cell Phone: ( )	Fax: ( )	

Method of Payment

☐ Company Check*
(Checks must be in U.S. Funds, payable to T3 Expo)

☐ Wire Transfer**

☐ Credit Card

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Please Return EAC Form By:
Friday, January 22, 202

Notification Of Intent To Use EAC

Important Information

Inform your Exhibitor Appointed Contractor (EAC) that they MUST send a copy of their General Liability Insurance Certificate no later than 30 days prior to the first day of exhibitor move in or they will not be permitted to service your exhibit.

You MUST include the Exhibitor Name and Booth # under the Description of Operations section on the Certificate of Insurance.

It is the responsibility of the exhibitor to see that each representative of an EAC abides by the official rules and regulations of this event.

If your company plans to use a firm which is not the official service contractor as designated by Show Management, please complete this form and mail or email to both addresses listed below.

Please return to:
Fintech Meetup Logistics
Email: logistics@fintechmeetup.com

Please submit a copy to:
T3 Expo
8 Lakeville Business Park
Lakeville, MA 02347
RE: Fintech Meetup 2027

Phone: +1.888.698.3397
Email: orders@t3expo.com

Exhibiting Company Information

Company Name:	Booth Number:
Contact Name:	
Signature:	Date:

Exhibitor Appointed Contractor Information

EAC Company Name:	
EAC Contact Name:	
EAC Address:	
City/State/Zip:	
Contact Email Address:	
Phone: ( )	Fax: ( )
Type of Service to be Performed:	

Fintech Meetup
February 22-24, 2027
Venetian Convention & Expo Center
Las Vegas, NV

Third Party Authorization

Important Information

"We understand and agree that we, the exhibiting company, are ultimately responsible for payment of charges and agree by submitting this form or ordering materials or services from T3 Expo, to be bound by all terms and conditions as described in the Terms & Conditions section of this service manual. In the event that the named third party does not discharge payment of the invoice prior to the last day of the show, charges will revert back to the exhibiting company.
All invoices are due and payable upon receipt, by either party. The items checked below are to be invoiced to the third party."
T3 Expo reserves all rights to withhold services should full payment not be received and cleared prior to the first day of move-in. Notwithstanding anything to the contrary in this Agreement, Exhibiting Company shall have the ultimate responsibility for the payment of all applicable fees as set forth and in accordance with the schedule set forth. Exhibiting Company's obligation to make payment in accordance with the schedule shall under no circumstances be relieved or excused due to the failure of any third party to issue payments on Exhibitor's behalf.

Third Party covering the following charges for exhibitor:

- ☐ Material Handling
- ☐ Presta™ Rental Package
- ☐ Booth Package
- ☐ Carpet
- ☐ Vinyl Flooring
- ☐ Furniture & Accessories
- ☐ Display Tables & Counters
- ☐ Display Labor & Forklift
- ☐ Accessible Storage
- ☐ Cleaning
- ☐ Custom Furniture
- ☐ All Services

Exhibiting Company Authorization of Third Party Billing

Exhibitor Name:	Date:
Exhibitor Signature:	

Exhibiting Company Information

Exhibiting Company Name:	Booth Number:
Exhibiting Company Address:	
City/State/Zip:	
Contact Name:	Email Address:
Phone: ( )	Fax: ( )

Third Party Company Information

Third Party Company Name:	
Third Party Billing Address:	
City/State/Zip:	
Contact Name:	Email Address:
Phone: ( )	Fax: ( )
Third Party Responsible For (list services):	

Third Party Credit Card Information

To best assist you, T3 Expo will reach out with a secure link to collect your third party credit card authorization. Please follow the link to submit the information for this event. T3 Expo accepts Visa, Mastercard, and American Express.

United States Fire Department Regulations

For Exhibits, Exhibitions, Displays and Trade Shows – Public & Private

Booth Construction

Booths, platforms and space dividers shall be of materials that are flame-retardant or rendered so, satisfactory to the Fire Department representatives. Coverings for counters or tables used within or as a part of the booth shall be flame-retardant. All electrical wiring and apparatus will be of a 3-wire UL approved type.

Fire Department

A permit shall be required for the following:

1) Display and operate any heater, barbecue, heat-producing or open flame device, candles, lamps, lanterns, torches, etc.
2) Display or operate any electrical, mechanical, or chemical device which may be deemed hazardous by the Fire Department.
3) Use or storage of inflammable liquids and dangerous chemicals.
4) Display any internal combustion engine (special requirements available upon request).
5) Use of compressed gases. (Permit available for 32CF bottles that are half full or less).

Obstructions

Aisles and exits, as designated on approved show plans, shall be kept clean, clear and free of obstacles. Booth construction shall be substantial and fixed in position in specified areas for the duration of the show. Easels, signs, etc., shall not be placed beyond the booth area into aisles. Firefighting equipment shall be provided and maintained in accessible, easily seen locations and may be required to be posted with designating signs.

Fire-Retardant Treatment

All decorations, drapes, signs, banners, acoustical materials, cotton, paper, hay straw, moss, split bamboo, plastic cloth, and similar materials shall be flame-retardant to the satisfaction of the Fire Department. Booth identification banners and signs shall be flame-retardant unless smaller than 1232 square inches (28" x 44") if separated from other combustibles by a minimum of 12" horizontally and 24" vertically. Oilcloth, tarpaper, nylon and certain other plastic materials cannot be made flame-retardant, and their use is prohibited.

Combustibles

Literature on display shall be limited to reasonable quantities (one-day supply). Reserve supplies shall be kept in closed containers and stored in a neat and compact manner in a location approved by the Fire Department. All exhibit and display empty cartons must be stored in an approved drayage area. If show is under a 24-hour approved manned security program, automobiles are allowed to retain one gallon or less of fuel, and gas caps must be taped. Batteries are to be disconnected and taped.

Storage behind booths is strictly prohibited.

Las Vegas, NV Labor Guidelines

For Exhibits, Exhibitions, Displays and Trade Shows, Public & Private

To simplify show preparation, we are certain you will appreciate knowing in advance that labor will be required for certain aspects of your exhibit handling. To help you understand the show site work rules, we ask that you read the following:

Booth Labor

Union personnel has jurisdiction for the erection, dismantling, touch-up painting, and repairs to all exhibits, unless this work is performed by a full-time employee of the exhibiting company. If full-time company personnel are utilized to set an exhibit, they should carry positive company identification such as a business card, medical identification card or payroll stub. Union personnel may be hired through the General Contractor.

Freight

Union personnel are also responsible for freight handling, which includes loading and unloading of all trucks, handling of all machinery (unloading, uncrating, unskidding, leveling, etc., and the reverse process).

An exhibitor may “hand-carry” material provided they do not use material handling equipment to assist them. When exhibitors choose to “hand-carry” material, they may not be permitted access to the loading dock/freight door areas except if there are specifically designated areas.

Rigging

Union personnel handle programmable theatrical lighting, productions, related rigging and audio visual. Suspended trusses, with or without legs, that contain dimmable or programmable lighting, studio or motion picture lighting, sound system projectors, video walls, special effects equipment, and laser lighting are to be installed and removed by Union personnel.

Regarding hanging signs, please note that if it is not electrical (handled by the electricians), in Las Vegas, the General Contractor will assemble, supervise, install and remove all hanging signs.

Electrical

Electrical Unions do electrical work, hang signs that are lighted or rotating, and work on any part of the booth that includes electricity (back lit headers, light boxes, clip on lights, plasma screens, AV equipment, etc.). An exhibitor may plug-in their equipment into the one 20amp/120 VAC receptacle per booth and hang up to four small clip-on lights per booth. An electrician must be called for any increase in electrical service. Electricians also hoist all Union personnel assembled signs weighing over 300 lbs at the LVCC and over 200 lbs at The Venetian Convention and Expo Center. Suspended light trusses for non-programmable lighting and ground supported truss intended to distribute overhead electrical equipment is also the work of the Electricians Union. Electricians are responsible for all under-carpet distribution of electrical, communication wiring (coaxial cable, fiber optics, telephone, etc.).

Safety

Standing on chairs, tables, or other rental furniture is prohibited. This furniture is not engineered to support your standing weight. T3 Expo cannot be responsible for injuries or falls caused by the improper use of this furniture. If assistance is required in assembling your booth, labor can be ordered through T3 Expo by returning the Display Labor order form in this Exhibitor Service Kit in advance, or returning it on show site to T3 Expo's Service Desk.

Tipping

T3 Expo requests that exhibitors do not tip our employees. They are paid at an excellent wage scale denoting a professional status and we feel that tipping is not necessary; this applies to all employees. Any request for tipping should be brought to the attention of a T3 Expo representative at the Service Desk.